

**Administrative - Internal Use Only**

12 FEB 1975

414-75

MEMORANDUM FOR: All DDI Offices and Staffs

SUBJECT : Classification Standards

1. The Office of the General Counsel is looking into ways to ensure the confidentiality of certain sensitive information, in accordance with the Director's statutory responsibility for protecting intelligence sources and methods. One approach might be to identify specific categories of information that require protection, and to draft regulations stipulating that such information must be classified at certain levels. The attachment explains more fully the possible advantages of this procedure.

2. As a first step, the OGC would like to prepare a list of subjects that need protection. We have been asked for suggestions. Some come readily to mind -- such as documents and information passed to us by liaison services, and some specific techniques of photointerpretation. There may not be many others, but I would appreciate your thoughts. The categories should be sufficiently specific to exclude material having no bearing on sources and methods, but general enough to hold the number of discrete categories to a manageable level. Where appropriate, you may wish to discuss your suggestions with other offices using similar sources or methods.

3. OGC is working against a deadline of 21 February for first drafts. To allow time for consolidation, may we have your comments -- or a negative report -- by 19 February?

STATINTL

Chief  
DDI Executive Staff

Attachment

MORI/CDF

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<b>Remarks:</b>  <div style="border: 1px solid black; width: 80px; height: 20px; margin: 10px 0;"></div> <p style="margin: 10px 0;">Attached is the paper we discussed yesterday. If you find that meeting with the various individuals within the Directorate would be useful, please don't hesitate to call.</p> <div style="border: 1px solid black; width: 230px; height: 45px; margin: 10px auto;"></div> <p style="text-align: right; margin: 10px 0;">Assistant General Counsel</p>			
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